



POLICY

**Haddonfield
Board of Education**

PROGRAM

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Class Size

2312 CLASS SIZE

Class Size:

The Superintendent shall recommend for Board approval the number of class sections for each elementary school grade level. In making the recommendation, the Superintendent shall take into consideration the following factors: (1) student needs, (2) curriculum requirements, (3) educational research and (4) district finances.

The maximum class size in grades K-3 shall not exceed 25 students and class size for grades 4 and 5 shall not exceed 27 students unless the CSA, taking into account the above described factors, recommends adding additional sections or exceeding the maximum class size has been reached or exceeded due to extraordinary circumstances in accordance with outlined procedures.

Class sizes in secondary grades shall generally not exceed 30 students with the exception of special lecture halls, laboratories, and gymnasiums.

BOE Revised Date: 10/19/2023

BOE Approved Date: 11/15/2018



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R 2312 CLASS SIZE

A. Size Range

1. The Principal will assign students to classes in accordance with the following chart of minimum, maximum, and optimal class sizes.

	Minimum	Maximum
Kindergarten:	15	25
Grades 1-3:	15	25
Grades 4-5:	15	27
Grades 6-8:	15	30
Grades 9-12:	15	30

Special Education: As dictated by N.J.A.C. 6A:14-4.3

Entitlement Programs: As dictated by applicable state and federal guidelines.

2. Class size guidelines may be waived for:
 - a. Physical education classes,
 - b. Large group instructional units,
 - c. Laboratory, studio, and shop classes, and
 - d. Classes in honors and advanced programs.
3. These guidelines are intended to be flexible and should be applied in a manner that takes into account:
 - a. The subject matter taught in the class,
 - b. The nature of instructional methods used in the class,
 - c. The use of special facilities and equipment, if any, and
 - d. Temporary fluctuations in the number of students enrolled in the school and in specific classes.



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B. Corrective Measures

1. Where the number of students assigned to a nonexempt class is below the minimum number, the following actions may be taken:
 - a. Where feasible, consideration may be given to consolidating classes. A proposal to consolidate classes may precipitate the abolishment of positions and a consequent reduction in force and must be forwarded to the Superintendent,
 - b. In the secondary school, a class in which fewer than fifteen students are enrolled by June 1 may be canceled, unless elimination of the class will impair the school curriculum or deprive students of an essential unit in a sequential instructional program necessary for graduation, college application, employment, or other postgraduate use.
2. Where the number of students assigned to a nonexempt class exceeds the maximum number, the following actions may be taken:
 - a. Consideration may be given to assigning an instructional aide to assist the teacher,
 - b. Classes may be organized into team teaching components,
 - c. The Principal may consider reorganizing the overcrowded grade level or subject area into a greater number of classes. A proposal to increase the number of classes taught by teaching staff members may require the creation of new positions and must be forwarded to the Superintendent.

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