



POLICY

**Haddonfield
Board of Education**

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2210 CURRICULUM DEVELOPMENT

The Superintendent shall be responsible to the Board for the development of curriculum to meet identified student needs. The Superintendent shall establish procedures for curriculum development which ensure the effective participation of teaching staff members, students as appropriate to their age and grade parent(s) or legal guardian(s), the community members of the Board; and the use of all available resources. The successful development of new curricula requires research, experimentation, and evaluation. The Superintendent shall encourage the staff to be constantly alert to curriculum development possibilities arising from educational research. Care shall be taken that certified staff should not be assigned to teach material outside the limits of their certification and endorsement.

The Superintendent shall report to the Board the objectives, evaluative criteria and costs of each proposed program before seeking Board adoption.

Criteria by which the Board will judge the acceptability of new course offerings include:

1. Does it address an identified student need?
2. Is it relevant to the Board's philosophy and goals and does it offer real possibilities for progress toward these goals?
3. Does it satisfy the requirements of the Board's school and classroom practices regarding bias and stereotyping?
4. If the proposed course replaces an existing program, what defect in the previous program is it designed to overcome?
5. Does it include the criteria by which progress can be measured?
6. Does it address the necessary study skills?
7. Has it been thoroughly studied and/or tested by district staff or by another district? What were the results?
8. Has a curriculum guide been completed? If not, when can it be expected?
9. Have the associated textbooks been recommended to the Board?
10. Have the costs and time of implementation been reviewed, including in-service training?

A four year plan for updating curriculum shall be developed and implemented. The Superintendent shall report annually on all progress in curriculum development and the



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implementation of four year curriculum plan at the time of the Board's annual adoption of curriculum.

BOE Revised Date: 10/29/2018

BOE Approved Date: 11/15/2018



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R 2210 Curriculum Development

- A. NJ Department of Education's Standards Review & Revision Process
- a. N.J.A.C 6A:8-2.1 Authority for educational goals and standards
 - i. The State Board of Education is responsible for establishing State educational goals and standards according to P.L. 1990, c. 52, P.L. 1991, c. 3, and P.L. 1991, c. 62.
 - ii. The State Board initiates a review and read option process for the New Jersey Student Learning Standards (NJSLS) every five years, based on recommendations by the Commissioner according to the following procedure:
 1. The Commissioner presents to the State Board at a public meeting any recommended revision(s) to the NJSLS and the associated indicators.
 2. Advanced notice(s) of the State Board meeting where recommendations to the NJSLS are considered is published in the New Jersey Register.
 3. The State Board will conduct a public hearing on the recommendations at dates, times, and locations announced in New Jersey Register.
 4. Upon State Board adoption, the Commissioner (NJDOE) will publish and distribute to district boards of education and the general public the revised NJSLS.
 5. There is no approved curriculum or resources that is mandated by the NJ Department of Education that the district must use.
- B. Haddonfield Board of Education
- a. What is the board's role in the curriculum?
 - i. Boards have two fundamental responsibilities. First, they approve of what is to be taught. Second, they ensure that what is supposed to be taught is being learned.
 - b. Faculty committees develop and review new and revised courses of study, textbooks, and materials.
 - c. The Assistant Superintendent (or the superintendent's designee) then recommends curriculum and textbooks to the board.
 - d. Before voting, each board member is invited to review the materials and ask questions about the recommendation.
 - e. N.J.A.C 6A:8-3.1 - Subchapter 3. Implementation of The New Jersey Student Learning Standards 6A:8-2.1 Curriculum and Instruction
 - i. District boards of education shall ensure that curriculum and instruction are designed and delivered in such a way that all students can demonstrate the knowledge and skills specified by the NJSLS and shall ensure that appropriate instructional adaptations are designed and delivered for students with disabilities, for ELLs, for students enrolled in alternative education programs, and for students who are gifted and talented.



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1. The Department shall provide district boards of education with Standards that suggest a variety of activities and strategies that may assist in the development of local curricula aligned with the NJSLC
- C. HSD Curriculum and Review Process
- a. As per the agreement between the Haddonfield BOE and the Haddonfield Education Association (HEA), teachers are paid a stipend to write or revise the curriculum.
 - b. Curriculum writing/revising stipends are included in the district's budget.
 - c. Teachers are recommended by the administration and approved to write/revise the curriculum by the BOE.
 - i. Teachers write/revise in teams.
 - ii. Solicit feedback during the process from department/or grade-level colleagues & supervisors
 - d. All new or revised curricula are submitted to the department facilitator/teacher leader (secondary) / principal or designee (elementary)
 - i. Responsible for thoroughly reviewing and requesting changes
 - ii. Submits edited draft to the Assistant Superintendent
 - e. Every curriculum is reviewed by the Assistant Superintendent
 - i. Proofreads, edits, and revises documents as needed
 - ii. Ensures compliance with all laws, statutes, mandates
 - iii. Evaluates resources and assessments
 - iv. Reviews for rigor and research-based instructional practices
 - f. The Assistant Superintendent presents all draft curricula to the Board's Curriculum Committee (CC)
 - i. CC discusses the proposed curricula and provides consent for the curricula to be Board approved.
 - ii. Full Board has access to the draft curricula.
 - g. Draft curricula are placed on the BOE agenda for full Board approval
 - i. Beginning in December 2022, the public will have access to the linked draft curricula & have the opportunity to comment during public participation
 - h. BOE approves curricula
 - i. New curricula are placed on the District website under Curriculum & Instruction page
- D. Requirements for all Comprehensive Health & Physical Education Curricula
- a. Grades K-12
 - i. Mental Health (N.J.S.A. 18A:35-4.39)
 - ii. Sexual abuse and assault awareness and prevention education (N.J.S.A. 18A:35-4.5a.)
 - iii. Accident and Fire Prevention (N.J.S.A. 18A:6-2)
 - iv. Drugs, Alcohol, Tobacco, Controlled Dangerous Substances, and Anabolic Steroids (N.J.S.A. 18A:40A-1)
 - v. Gang Violence Prevention (18A:35-4.26)
 - vi. Suicide Prevention (N.J.S.A. 18A: 6-111) - starting in grade 5
 - b. Grades 6-12
 - i. Consent (N.J.S.A. 18A:35)
 - ii. Stress Abstinence (N.J.S.A. 18A:35-4.19-20)



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- c. Grades 7-12
 - i. Sexting (N.J.S.A. 18A:35-4.33) - only in Grade 7
 - ii. Dating Violence Education (N.J.S.A. 18A: 35-4.23a)
 - iii. Breast and Testicular Self-Examination (N.J.S.A. 18A:35-5.4)
- d. Grades 9-12
 - i. New Jersey Safe Haven Infant Protection Act (N.J.S.A. 18A:35-4.40 & 18A:35-4.41)
 - ii. CPR/ AED Instruction (N.J.S.A. 18A:35-4.28-4.29)
 - iii. Organ Donation (N.J.S.A. 18A:7F-4.3)
- E. Requirements within All Approved Curricula in All Content Areas
 - a. Grades K-12
 - i. 21st Century Themes & Skills (N.J.A.C. 6A:8-1.1(a)3)
 - ii. Amistad Law (N.J.S.A. 18A 52:16A-88)
 - iii. Holocaust Law (N.J.S.A. 18A:35-28)
 - iv. Diversity and Inclusion Law (N.J.S.A.18A:35-4.36a)
 - v. Climate Change
- F. Middle School and High School (Grades 6-12)
 - a. Individuals with Disabilities and LGBT Statutes (N.J.S.A.18A:35-4.35)